

BAINBRIDGE DEVELOPMENT CORPORATION
BOARD MEETING - PUBLIC SESSION
JANUARY 29, 2015
5:30PM
PORT DEPOSIT TOWN HALL

MINUTES

Public Meeting was called to order at 5:43PM by Chair Pugh.

ATTENDEES:

Board of Directors: Mike Pugh, Lisa Webb, Chick Hamm, Joe Brant, Bill Harrington, Mario Gangemi

Staff: Donna Tapley, Toni Lozzi

Ex-Oficio: Bob Brennan

Others: Derrick Lowe (Clerk of Courts), David Rawle (DBED), David Rudolph

Absent: Harry Lenderman, Cynthia Rossetti, Barry Gray, Michael Day, Wayne Tome, Tari Moore, Tammy Edwards, Jane Roger

AGENDA APPROVAL

Agenda was unanimously approved by the Board.

ANNOUNCEMENTS: None

TREASURERS REPORT:

At the close of December 2014, the BDC sat with roughly \$600,000.00 in various accounts. Halfway through the fiscal year we have revenues of \$329,000 and expenses of \$177,000, and stand with a surplus of \$152,000. In terms of line item and revenue comparison to the budget we are tracking very close to the budget. We are current on all of our obligations, including PRA.

Motion to approve the Treasurers report was made by Director Gangemi, seconded by Director Brant. Motion unanimously approved.

APPROVAL OF MINUTES:

December 2014 Minutes

Motion to approve of December 2014 minutes was made by Director Hamm, seconded by Director Gangemi. Motion unanimously approved.

REPORTS:

Tome School and Property Maintenance report given by Project Coordinator Toni Lozzi:

"We are still actively working with the State Fire Marshall's Office on their investigation of the fire at Memorial Hall. We cannot comment on the investigation at this time but when there is a public update available, we will certainly provide that right away.

We are also working with the Deputy Fire Marshall and the Cecil County Sheriff's Office to find the best solution for the ongoing security issues at Bainbridge.

We recently completed our semi-annual operations and maintenance inspection at the property. The report came back quite favorable. The only requested repairs to be made, are to the breaches in the fencing along 276. We have been focusing our property maintenance efforts on repairing the breaches along the entire property line and have made excellent progress in the past two months. Inspections are performed following the repairs and then we proceed to check the breaches to see if they are staying closed. We are very pleased to report that the repairs are holding and we are now working on closures along 276.

While Memorial Hall is something of great importance to the Town of Port Deposit, Cecil County and the BDC, we unfortunately do not have an update to provide at this time. We are still evaluating options for moving forward."

OLD BUSINESS:

- **BDC Updating of their By-Laws:** The By-laws were presented to the Board members providing them time to review the changes and garner any feedback they may have. The Board has come to a final draft of the updated By-Laws.

Motion to accept the By-Laws with a final condition that they are accepted and approved by counsel made by Director Gangemi, seconded by Director Brant. Motion unanimously approved.

- **2014 BDC Annual Report:** A draft report was presented to the Board members for their review and approval. Director Tapley and PC Lozzi took comments and edits from the Board and applied that to the report. A final copy was presented for approval prior to tonight's meeting.

Motion to approve 2014 Annual Report was made by Director Harrington, seconded by Director Brant. Motion unanimously approved.

INSTALLMENT OF BOARD MEMBERS:

- **Swearing in of new Board Members:**
A swearing in ceremony was held for the BDC's new Board Member Martha Barchowsky as well as current Chairman Mike Pugh by Derrick Lowe, Clerk of the Court of Cecil County.

➤ Acknowledgement of Service:

Former Delegate David Rudolph acknowledged the incredible service that Bill Harrington has provided to Bainbridge, Tome School and the BDC Board of Directors. Director Harrington received a citation from the State of Maryland. Chair Mike Pugh presented Director Harrington with a token of appreciation on behalf of the Board.

Chair Pugh then presented David Rudolph with a citation on behalf of the BDC to thank him for the immense amount of work he has done for Bainbridge and the Tome School from 1999-2015 while we was in office. Many instances of progress would not have been possible if it were not for Rudolph and his passion and devotion to the Bainbridge project.

Cake and refreshments were provided for all participants at the meeting to celebrate the great work of Harrington and Rudolph and the welcoming of Barchowsky.

COMMENTS/QUESTIONS: None

Meeting adjourned at 6:02PM.

Recorded by: tlozzi

Next Meeting
TBD